



Headteacher: Adrian Bates-Holland

# Hassocks Infant School

Chancellors Park, Hassocks  
West Sussex BN6 8EY  
Tel No. 01273 842549  
Fax No. 01273 846793

[head@hassocksis.com](mailto:head@hassocksis.com)  
[office@hassocksis.com](mailto:office@hassocksis.com)  
[www.hassocks.w-sussex.sch.uk](http://www.hassocks.w-sussex.sch.uk)

Thursday 10<sup>th</sup> December 2020

Dear Parents and Carers,

You may be aware from the media that the Department for Education (DfE) have issued updated guidance to schools regarding arrangements for the end of term. With just a week to go until the final day of term, we were disappointed to receive this guidance at such short notice. Please find some information below regarding arrangements for the end of term and the Christmas holiday:

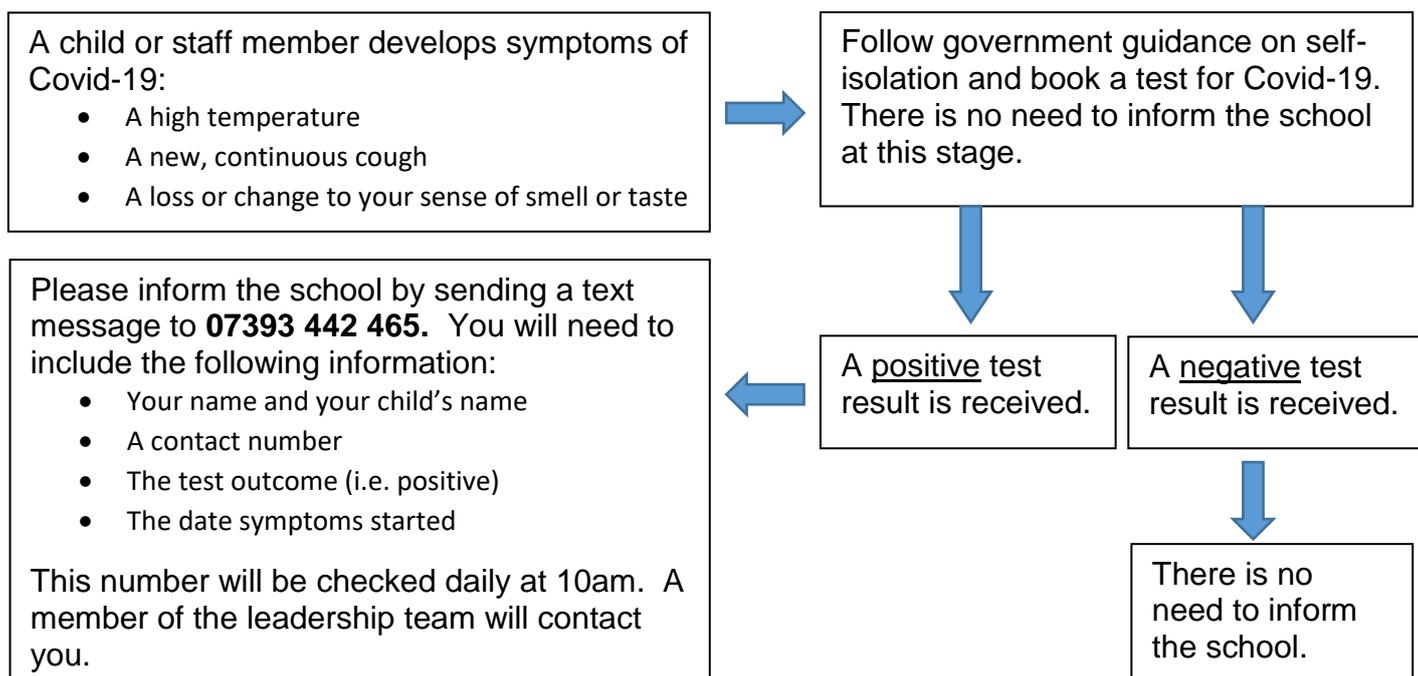
## Final Day of Term

Schools have been given the flexibility to change INSET days to end the school term a day early. However, we are mindful that many of our families' work and it is not possible to organise childcare at such short notice. Therefore, **our final day of term will be Friday 18<sup>th</sup> December**, there have been no changes to our arrangements for the end of term.

## Contact Tracing During the Christmas Holidays

School leaders have been asked to remain on call to support contact tracing until 24<sup>th</sup> December. This is to support communication with families in the event of a positive case of Covid-19 at the end of term.

If a pupil or member of staff tests positive for Covid-19 in the first 6 days of the holiday, please follow the guidance below. If this individual has attended school 48 hours before displaying symptoms of Covid-19, then this bubble will be advised to self-isolate for 14 days.

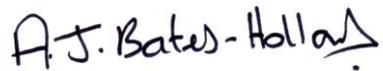


Please note that this guidance only applies for the first 6 days of the Christmas holiday. There is no need to report positive test results after 24<sup>th</sup> December. When we return to school on 5<sup>th</sup> January, we will follow our normal attendance procedures.

It would be helpful to keep a copy of this guidance to hand over the Christmas holidays. I sincerely hope that we do not need to follow this guidance and that you and your families have a wonderful Christmas holiday and some quality time with your family.

As ever, if you have any questions then do contact the school office or myself.

Kind regards,

A handwritten signature in black ink that reads "A. J. Bates-Holland" with a stylized flourish at the end.

Adrian Bates-Holland  
Headteacher